### Academic Policies and Procedures

**ILLINOIS STATE BOARD OF HIGHER EDUCATION GRADUATION REQUIREMENTS**

The chart below outlines the minimum state-required courses for students graduating in the year shown. Section 27-22.10 of the School Code allows coursework to count towards meeting the state-imposed graduation requirements listed below in cases where a student in seventh or eighth grade takes the required courses at the high school or his or her middle school, as prescribed under the law, and the local board of education adopts a policy pursuant to Section 27-22.10 (see Question 2).

<table>
<thead>
<tr>
<th>Graduation Data</th>
<th>Mathematics</th>
<th>Writing</th>
<th>Language Arts</th>
<th>Science</th>
<th>Social Science</th>
<th>Electives</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016 and beyond (i.e., students entering as ninth-graders starting in school year 2012-13)</td>
<td>Of 3 years, 1 year must be Algebra I and 1 year must be a course that includes geometry content.</td>
<td>2 years; 1 year must be an English course and 1 year may be provided as a part of any course offered.</td>
<td>4 years; no content specified.</td>
<td>2 years; no content specified.</td>
<td>2 years; must include 1 year of U.S. History or combination of U.S. History and American government and 1 semester civics</td>
<td>1 year; includes art, music, foreign language, or vocational education.</td>
</tr>
</tbody>
</table>

Total

1 This date assumes a student will graduate in four years.

2 The legislative intent of this requirement is not to increase the number of units needed for graduation but rather to have schools incorporate content to meet the two-year writing-intensive requirement into other courses required for graduation, where appropriate.

3 This represents the number of units of credit required at full implementation for the graduating class of 2012 and beyond (12 units, assuming a unit is equivalent to a year-long course). Additionally, physical education, while not a state graduation requirement is a required course for all students a minimum of 3-5 days a week in each of four years of high school (See ILCS 110,5/27-6 and 23 Ill.Adm. Code Section 1.425).

### HIGH SCHOOL DISTRICT 214 GRADUATION REQUIREMENTS

Students must meet the following course and credit requirements to graduate. These course/credit requirements are defined by and include the district’s learning goals and standards. Specific information about each requirement is available at each site. In order to receive a diploma from a District 214 high school, a student must:

<table>
<thead>
<tr>
<th>Mathematics</th>
<th>English</th>
<th>Science</th>
<th>Social Sciences</th>
<th>CTE</th>
<th>Fine Arts</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 credit units Including one unit of Algebra I and one unit of Geometry.</td>
<td>4.0 credit units No content specified. Meets State Requirement for Writing and Language Arts.</td>
<td>2.0 credit units No content specified.</td>
<td>3.0 credit units Must include one year of U.S. History or combination of U.S. History and American government and one semester civics.</td>
<td>1.0 credit units In the Career and Technical Education program or the World Language program (including American Sign Language).</td>
<td>Pass a course(s) that meet(s) the Fine Arts requirement.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Physical Education</th>
<th>Federal and State</th>
<th>Consumer Education</th>
<th>D214 Enrollment</th>
<th>Academic Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A minimum of 3-5 days of daily physical education is a required course for all students in each of four years of high school. The State also requires that students during high school take a minimum of 18 weeks (one semester) of health education.</td>
<td>Pass an examination covering the federal and state constitutions, the Declaration of Independence, and flag etiquette.</td>
<td>Meet the Consumer Education Requirement (see Consumer Education Requirement).</td>
<td>Enroll in District 214 as a full-time (2.75 credits) student for at least one semester and earn a minimum of 2.75 District 214 credits.</td>
<td>Earn a minimum of 21.0 units of academic credit.</td>
</tr>
</tbody>
</table>

1 Unless otherwise approved by an Associate Principal for Instruction or an Assistant Principal for Student Services.

2 A minimum of 3-5 days of a physical education course is a required course for all students in each of four years of high school (see 105 ILCS 110, 105 ILSC 5/27-55/27-6 and 23 Ill.Adm. Code Section 1.425).
D214 GRADUATION REQUIREMENTS (Reference Policy 6:300)

Unless otherwise exempted, each student must successfully accomplish the following in order to graduate from high school:

1. Complete all District graduation requirements that are in addition to the State requirements, as listed in the Academic Handbook.
2. Complete all courses as provided in The School Code, 105 ILCS 5/27-22, according to the year in which a student entered the 9th grade.
4. Pass an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
5. Take the SAT exam unless the student is exempt according to 105 ILCS 5/2-3.64.

The Superintendent or designee is responsible for: (1) maintaining a description of all course offerings that comply with the above graduation requirements, (2) notifying students and their parents/guardians of graduation requirements, (3) developing criteria for determining when a student accomplishes number 5 as well as a method of recording that fact in the student’s school record, and (4) taking all other actions to implement this policy.

DRIVER EDUCATION - STATE OF ILLINOIS CODE (105 ILCS 5/27-24.2)

“Each student attending any public or nonpublic high school in the district must receive a passing grade in at least eight courses during the previous two semesters prior to enrolling in a driver education course, or the student shall not be permitted to enroll in the course.”

A freshman student who is 15 years old and in his/her second semester of freshman year is eligible to take driver education if the student has passed eight courses during the second semester of eighth grade, summer school, and the first semester of ninth grade.

HIGH SCHOOL CREDIT FOR PROFICIENCY (Reference Policy 6:320)

Proficiency Credits

Subject to the limitations in this policy and State law, the Superintendent is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for the purpose of the student’s cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

Other Proficiency Testing

The program for granting credit for proficiency may allow, as the Superintendent deems appropriate, course credit to be awarded on the basis of a local examination to a student who has achieved the necessary proficiency through independent study or work taken in or through another institution. Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or non-accredited schools, or were in a home-schooling program.

CONSUMER EDUCATION REQUIREMENT

Students meet the consumer education graduation requirement by passing one of the following courses or combination of courses:

- Information Processing for Consumers (05531)
- Personal Finance (06210)
- Introduction to Business (05601/05602)
- Cooperative Work Training 1 (06511/06512)
- Consumer Education
- Interrelated Career Education 1 (06601/06602)
- Life Studies Orientation/Consumer Education Sociology 1 and 2 (07710 and 07720)
- Economics (07830)
- Sociology of Marriage and Family (05940 or 07730)
- Law and the Individual (07860)
- AP Economics - Micro and Macro (07931/07932)

ENROLLMENT IN COURSES NOT OFFERED AT THE STUDENT’S HOME SCHOOL

Enrollment in courses or programs at District 214 schools other than the home school is approved for the following reasons:

1. Specific academic programs or individual courses are not offered at the home school. The requesting student, on a senior year priority basis and if seats are available and permission is granted, will be permitted to take a course at another district school. The student will then return to the home school for other courses/programs and co-curricular activities. Part-time attendance by students will be managed and monitored by the schools involved. Transportation is the student’s responsibility.

2. Special education student transfer procedures will be in accordance with federal and state law specific to students with diagnosed disabilities.

PROOF OF ATTENDANCE

Parents/Guardians and students can use a students’ schedule, report card, or transcript to show proof of high school enrollment and/or attendance. No individual letters of enrollment and/or attendance will be issued for any reason.

REQUIRED COURSE SUBSTITUTION

In accord with Board-approved procedures and upon the request and approval in writing of a student’s parent or guardian, a student may satisfy one or more high school course or graduation requirements by substitution for and successfully completing in place of the high school course or graduation requirement a related vocational or technical education course containing at least 50% of the content of the required course or graduation requirement for which it is substituted. The following courses are approved for substitution: